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**Date: 23.11.2019**

**Ref: RGUKT/APIIIT/SKLM/Proc/Housekeeping Materials/Lr.No.04/2019-20**

**NOTICE INVITING QUOTATIONS**

IIIT- SRIKAKULAM, RGUKT-AP invites sealed quotations from interested parties for supply of Housekeeping Materials for IIIT- SRIKAKULAM Campus- III Located at IIIT Nuzvid prefab Campus, Nuzvid, Krishna District, Pin-521202.

Last Date for Submission

Of Quotation : 29.11.2019

Item Description : As per Annexure – A

Quotations must be addressed to: Administrative Officer,

IIIT-SRIKAKULAM,

Located at IIIT Nuzvid prefab campus,

Nuzvid, Krishna District, Pin-521202.

Terms & Conditions:

1. The bidder should be reputed manufacturer or its authorized dealer.
2. The Bidder is required to have CST/TIN Registration Number and GST Registration.
3. The Bidder should not have been barred by any PSU/Govt. Dept. in business with them.
4. Bidders are requested to follow the given price bid format to quote the items. The rate for the item may be quoted in INR. The offers should indicate unit price (excluding GST).The validity of the quotation must be 180 days.
5. The quotations must be addressed to “Administrative Officer, IIIT-Srikakulam, RGUKT,AP. Camp Office at IIIT-Nuzvid, Krishna Dist. Pin- 521202
6. The sealed cover should be super scribed with above mentioned Ref. No. and must reach the office on or before the last date through Speed-post/Registered Post.
7. Delivery should be within specified days mentioned in Purchase Order, i.e., within Three weeks from the date of purchase order. If the items are not delivered within the stipulated time, the supplier shall be liable to pay a penalty of 1% of the total order value for each delay of 10 days or part thereof and the amount will be deducted from the payment on account of purchase.

8. Unloading of items and delivery to the store place shall be responsibility of the firm.
9. The suppliers will undertake warranty of items from the date of supply and shall have to mention clearly the period of warranty in financial bid. The supplier further warrants that the items shall be free from defects.
10. Payment shall be made 100% after delivery of the items in good condition.
11. IIIT-SRIKAKULAM, RGUKT, A.P reserves the right to reject any/all quotation(s) without assigning any reasons whatsoever.
12. Quotations received against our notification are considered as accepting the terms and conditions of IIIT-SRIKAKULAM, RGUKT, A.P.

**Sd/-**  
**Administrative Officer (i/c)**  
**IIIT- Srikakulam- RGUKT –A.P.**

**Annexure – A**

**The requirement details are as follows:-**

S.No.	Name of the Material (liquids)	Quantity required	Unit price	Total cost
1	Multi Purpose Cleaning Liquid	300ltrs		
2	Bathroom Floor cleaning Liquid	300 ltrs		
3	Perfumed / Herbal Phenyl	500 ltrs		
4	Air / Room Freshener	15No.s		
5	Cleaning Acid	500 ltrs		
6	Bleaching Powder	100 kg		
7	Urinal Cuber/Naphthalene Balls	60 kg (packets also ok)		
8	Wet mop with Rod (Big)	60		
9	Wet mop – Refill (Big)	100		
10	Coconut Brooms	90		
11	Soft Brooms	120		
12	Floor wiper with rod	30		
13	Rubber Gloves	30		

14	Mouth Masks	3 Box		
15	Garbage covers/Dustbin liners (100ltbin)	10 kg		
16	Toilet Cleaning Scrubs	10 packets		
17	Water Bubbles with matka	20		
			<b>Subtotal</b>	
			<b>GST</b>	
			<b>Transportation</b>	
			<b>Grand Total</b>	

**Authorised signature**