



Date:21.03.2020

Ref: RGUKT /SKLM /Proc/IT Infra /Supply of Tonners & Cartridges/Lr.No.06/March2020

NOTICE INVITING QUOTATIONS

RGUKT-SRIKAKULAM, RGUKT-AP invites sealed quotations from interested parties for supply of Tonners & Cartridges at RGUKT-SRIKAKULAM campus-3, located at prefab campus, RGUKT- Nuzvid, Krishna Dist. Pin-521202

Last Date for Submission : **06.04.2020**

Item Description : As per Annexure – A

Address for Communication : Administrative Officer,
RGUKT-SRIKAKULAM,
Located at prefab campus, RGUKT- Nuzvid,
Nuzvid, Krishna Dist. Pin-521202

Terms & Conditions:

1. The bidder should be reputed manufacturer or its authorized dealer.
2. The Bidder is required to have CST/TIN Registration Number and GST Registration
3. The Bidder should not have been barred by any PSU/Govt. Dept. in business with them.
4. Bidders are requested to follow the given price bid format to quote the items. The rate for the item may be quoted in INR. The offers should indicate unit price (excluding GST).
5. The quotations must be addressed to “Administrative Officer, RGUKT-Srikakulam,A.P, located at prefab campus, RGUKT- Nuzvid, Krishna Dist. Pin-521202
6. The sealed cover should be super scribed with above mentioned Ref. No. and must reach the office on or before the last date through Speed-post/Registered Post.
7. Material should be delivered within One Week of time. If the contractor fail to supply within stipulated period or fail to replace defective material or fail to supply short fall material within a reasonable time after receipt of purchase order shall be entitled recover 2%-5% of work/purchase value per day.
8. RGUKT-Srikakulam reserves the right to reject any or all the quotations without assigning any reasons therefore. RGUKT-Srikakulam also reserves the right to increase or decrease the quantity of work/supply as well as withdraw any of the item of the quotation.
10. If Contractor/vendor fails to fulfill their tasks to the satisfaction of RGUKT-Srikakulam, RGUKT-Srikakulam reserve the right to terminate the work order/purchase order at any stage, by giving two

days notice period. In such case RGUKT-Srikakulam may invite L-2 bidder to complete work order/purchase order.

11. All aspects of safe delivery shall be the exclusive responsibility of the contractor/vendor

10. Payment will be made after complete delivery of items and getting satisfactory certificate from concerned authority. No part payments shall be allowed for all repairing/maintenance works/supply

12. Quotations received against our notification are considered as accepting the terms and conditions of RGUKT-SRIKAKULAM, A.P.

13. Delivery Place : At RGUKT-Srikakulam, Campus-3, located at Nuzvid Prefab Campus, Nuzvid
Krishna Dt- 521201.

14. Total Price must be inclusive of all taxes and charges.

Note: Due to the outbreak of corona virus (COVID-19) & the prevailing situations the the last date for submission of tenders may vary accordingly. Kindly visit our website (www.rguktsklm.ac.in) time to time to stay updated regarding our tender process and corresponding schedules.

Sd/-
Coordinator
General Administration
RGUKT- Srikakulam –A.P.

Annexure – A

The requirement details are as follows:

S.No	Description of item	Qunty	Rate	Total
01	Cartridge 051MF264DW	2		
02	Cartridge tonner CRG 047 MF 113	5		
03	NPG 73 toner	6		
Sub Total				
GST				
Grand Total				

Authorised Signature