



Date:04.11.2020

Ref: RGUKT /SKLM /Proc/ITInfra /Xerox machine Drum/Lr.No.10/2020-21

NOTICE INVITING QUOTATIONS

RGUKT-Srikakulam, invites sealed quotations from interested parties for supply of Xerox machine drum at RGUKT-Srikakulam campus-3, located at prefab campus, RGUKT- Nuzvid, Krishna Dist. Pin-521202

Last Date for Submission : 11.11.2020

Item Description : As per Annexure – A

Address for Communication : Administrative Officer,

RGUKT-Srikakulam, campus-3

Located at prefab campus, RGUKT- Nuzvid,

Nuzvid, Krishna Dist. Pin-521202

Terms & Conditions:

1. The bidder should be reputed manufacturer or its authorized dealer.
2. The Bidder is required to have CST/TIN Registration Number and GST Registration
3. The Bidder should not have been barred by any PSU/Govt. Dept. in business with them.
4. Bidders are requested to follow the given price bid format to quote the items. The rate for the item may be quoted in INR. The offers should indicate unit price (excluding GST).
5. The quotations must be addressed to "Administrative Officer, RGUKT-Srikakulam, A.P, located at prefab campus, RGUKT- Nuzvid, Krishna Dist. Pin-521202
6. The sealed cover should be super scribed with above mentioned Ref. No. and must reach the office on or before the last date through Speed-post/Registered Post.
7. Items should be delivered within One Week of time. If the vendor fail to supply within stipulated period or fail to replace defective material or fail to supply short fall material within a reasonable time after receipt of purchase order shall be entitled recover 2%-5% of work/purchase value per day.
8. RGUKT-Srikakulam reserves the right to reject any or all the quotations without assigning any reasons therefore. RGUKT-Srikakulam also reserves the right to increase or decrease the quantity of work/supply as well as withdraw any of the item of the quotation.
9. If Contractor/vendor fails to fulfill their tasks to the satisfaction of RGUKT-Srikakulam, RGUKT-Srikakulam reserve the right to terminate the work order/purchase order at any stage, by

10. All aspects of safe delivery shall be the exclusive responsibility of the contractor/vendor

11. Payment will be made after delivery of item in good condition and getting satisfactory certificate from concerned authority. No part payments shall be allowed for all repairing/maintenance works/supply.

12. Quotations received against our notification are considered as accepting the terms and conditions of RGUKT-SRIKAKULAM, A.P.

13. Delivery Place : RGUKT-Srikakulam, Campus-3, located at Nuzvid Prefab Campus, Nuzvid
Krishna Dt- 521201.

14. Total Price must be inclusive of all taxes and other charges if any.

Sd
Coordinator
General Administration
RGUKT- Srikakulam –A.P.

Annexure-A

S.No.	Name of the Item	Qty	Unit Cost	Total Cost
1	Xerox Machine NPG 73 Drum Unit Model No: IR ADV 4551	01		
			GST	
			Grand Total	

Authorised Signaure